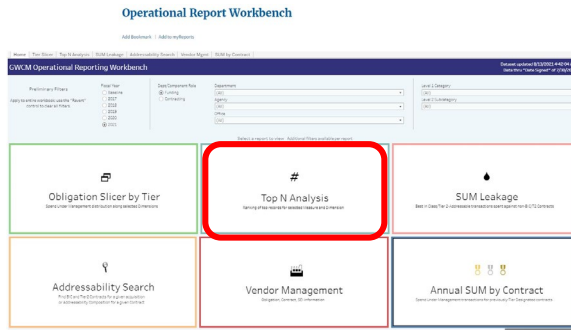


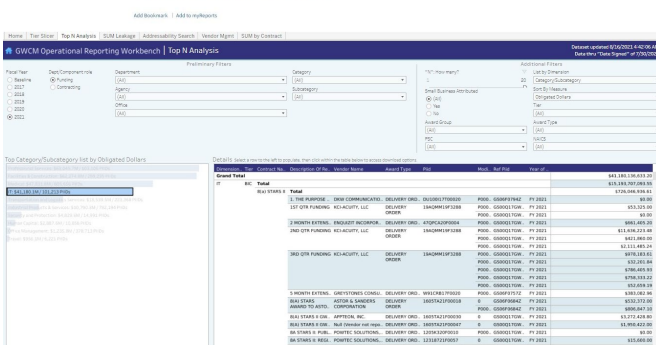
## A GUIDE TO IDENTIFYING OBLIGATIONS BY CONTRACT TYPE

1



[Visit Operational Workbench](#)  
The Operational Reports Workbench 'Top N Analysis' report provides the ability to view obligations by contract tier, vendor and agency

### Operational Report Workbench

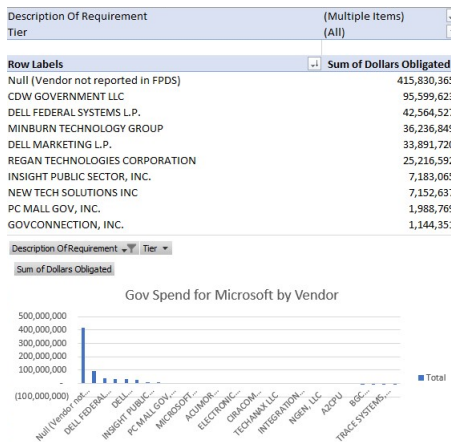


Select the IT Category on the left or filter by IT at the top to view spend by tier and vendor.

2

Filtering can be refined by subcategories, agencies, etc

3



Further analysis can be done by downloading the data (lower right) and creating pivot tables in Excel

The Operational Workbench SUM Leakage tab provides many useful metadata fields that provide categorizations and mappings to PSC codes, NAICS, small business, etc